



Moving Checklist

2 Months or so before your planned moving date:

- ✓ Sort through the contents of your closets, drawers, and cupboards to get rid of what you don't want or need. Hold a garage sale, or donate unwanted items to Goodwill or a charity of your choice.
- ✓ Make an inventory of all valuables you plan to move. If you can, add the purchase price you paid for each item to your list. This will help a lot if you have an insurance claim.
- ✓ Obtain estimates from at least 2 moving companies and select one.

6 Weeks Before:

- ✓ Confirm your new move-in location will be ready for you on the planned date.
- ✓ Make sure you have new schools lined up for your children if you are moving to a new school district. Contact the new school(s) for enrollment information.
- ✓ If applicable, obtain copies of school records or have them sent to the new school(s).
- ✓ If applicable, obtain copies of medical records for each family member to take with you.
- ✓ Ask your current doctor(s), dentist, etc. to recommend professionals in your new community.
- ✓ Consult your insurance agents to make sure you have the coverage's you need for your new home or apartment.

1 Month Before:

- ✓ Contact your utility companies to disconnect services the day after you move and to have new service activated several days before you arrive at your new home or apartment.
- ✓ If you will need it, arrange for a storage facility in your new community.
- ✓ If you're packing your house yourself, buy the supplies and start packing boxes. Make sure you know how to pack properly to avoid breakage.
- ✓ Arrange payment or deposit for movers.



1 Week Before:

- ✓ Make sure to have a little cash to tip movers.
- ✓ Write directions to your new home for the moving company if they haven't already asked (and they should have), confirm your pick up/delivery date, and give the company your cell phone number.
- ✓ Complete change-of-address forms at the post office, and send notices to magazine subscriptions, credit card companies, friends and relatives, banks, and any other necessary organizations.
- ✓ Notify your employer(s) of your new address information (and phone if it changes).
- ✓ Pack suitcases you plan to move yourself with a couple sets of clothes, toiletries, jewelry, and important financial records and documents. This will help in the hectic moving day and the day after as you start unpacking everything.

Moving Day:

- ✓ Accompany the movers as they inventory your possessions and make note of any special conditions, for example the wood table with a large scratch on it.
- ✓ Sign the moving documents (ensure that the address and phone number are correct) and inventory, and keep your copy in a safe place.
- ✓ Lock windows, turn off lights, close doors, and take a final tour after the movers have finished ensuring nothing has been left behind.

Remember, finding the right mover will make your move easier, more efficient and definitely reduce your stress.

Call Move Masters **(949) 419-7748** to see how we can assist you.